City of Moville

Building Permit Application

Permit No.: _____

Issuance Date: _____

Fee Amount: _____

Property Address _____

Name of Applicant_____

Are you the contractor? Y_____ N _____ Are you the property owner? Y____ N _____

If not the property owner, you must be registered with the State of Iowa as a Contractor

Contractor Iowa Registration No. _____

Applicant's Mailing Address _____

Applicant's Phone No. _____ Cell Phone _____

E-mail Address _____

Legal Description (if new structure) _____

Type of Improvement: ☐ New Building ☐ Addition ☐ Alteration/Repair ☐ Other_____

Describe Proposed Project _____

Overall Cost of Project $_____ Number of Stories _____

Required permits applied for:

☐ Building ☐ Plumbing ☐ Electrical ☐ Furnace/HVAC ☐ Other _____

Please list all subcontractors (if applicable):

Building _____ Furnace_____

Plumbing _____ Others _____

Electrical _____ _____

Zoning Area _____ Use of structure _____

Type of construction _____

Height of structure measured from finished grade to highest point of roof _____

Elevation above curb to top of foundation _____ (2 ½ foot minimum on new residential)

Distance from lot lines: Front _____ Rear _____

Side _____ Side _____

Corner lot - distance from the street side _____

Square Footage of: Main Floor _____ Second floor _____

Garage _____ Basement _____

Other _____

This application must be accompanied by a full set of building plans. Hand drawn may be accepted if done to scale. The following will be required: 1) Site Plan; 2) Floor Plan; 3) Elevations; 4) Footing/Foundation/Wall sections; 5) Grading Plan (show drainage plan); 6) RES-Check or COM-Check - mandatory enforcement of energy code requirements. (Exceptions to these requirements may apply to simple remodels, decks, sprinkler systems, etc. Call this office if unsure)

THIS APPLICATION WHEN ACCEPTED BY THE CITY IS A CONTRACT, WHICH IN CONSIDERATION OF THE CITY GRANTING A BUILDING PERMIT THE OWNER COVENANTS AND AGREES TO BUILD IN STRICT COMPLIANCE WITH THE DESCRIPTIONS, PLANS, AND SPECIFICATIONS SUBMITTED HEREWITH. THE APPLICANT ACKNOWLEDGES THE OWNER MAY BE HELD RESPONSIBLE FOR THE REMOVAL OR MODIFICATION OF A NONCOMPLIANT STRUCTURE.

I hereby apply for a building permit as described herein and as drawn on all attached drawings submitted with this application. I further state that the said construction will be in accordance with this application and in compliance with the City of Moville, Iowa Municipal Code. I also hereby authorize Water Service for the above address to be put into my name and I understand that I am responsible for any cost that arises from this Water Service until Service gets transferred to the rightful owner of the property.

_____ _____

Signature of Applicant Date

Building Permit Application: Approved ☐ Denied ☐

_____ _____

Signature of Building Official Date

1. Said applicant shall submit a drawing of the lot (minimum 8 ½ X 11), depicting existing buildings, and proposed construction giving lot dimensions, buildings, and the distance proposed buildings will be from all lot lines.
2. This building permit shall become null and void, if the building or work authorized by such permit is not commenced within 120 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 120 days. In any event the building permit shall expire upon the anniversary of its issue. Before such work can be recommenced, a new permit shall be first obtained. Reissued permit fees will be applied.
3. All contractors working in Moville must provide proof of a valid registration with the Iowa State Division of Labor Services.
4. Public Works Department must be notified before any taps into water & sewer mains are made. All taps must be approved by the Public Works Director.
5. It shall be the contractor/owner's responsibility to keep all construction sites cleaned daily during new or remodeling process of construction.
6. All utilities are underground, contact Iowa One Call at 1-800-292-8989 before doing any digging.
7. EPA and DNR sediment and erosion control requirements are strictly enforced.
8. Mud must be cleaned off the street on a daily basis.
9. Grinding of curbs or driveways is mandatory. No cutting is allowed.
10. No burning of construction materials is allowed.
11. Contact Postmaster before installing mailbox.
12. Your construction may be subject to additional private requirements. The City does not maintain or enforce restrictive covenants, plat requirements or deed restrictions. Property owners are cautioned to check for private

covenants, restrictions and other requirements before construction. To find out if your property is subject to any such requirements, property owners should check records on file with the Woodbury County Recorder's office.

THE CITY OF MOVILLE REQUIRES YOU TO HAVE AN APPROVED, SIGNED AND

PAID BUILDING PERMIT BEFORE ANY CONSTRUCTION IS STARTED

BUILDING INSPECTOR: DAVE CHRISTENSEN

Phone: 712-899-0258

Email: vikingconstructioninsp@gmail.com

New or Re-purposed – Commercial exceeding 3,000 square feet	¼ of 1% of estimated construction cost
New or Re-purposed – Commercial less than 3,000 square feet	$360.00
New or Re-purposed – Residential	$360.00
New or Re-purposed – Detached building with utilities	$250.00
New or Re-purposed – Detached building without utilities	$200.00
Renovation attached to structure	$250.00
Fence permit	$50.00
Sidewalk permit	$50.00
Grading permit	$50.00
Small structures of 120 square feet or less	$50.00
Water Meters purchased through City Hall. (712-873-3545) Homeowner's plumbing contractor is responsible for installation.	
3/4" Water Meter	$225.00
1" Water Meter	$289.00

SITEPLAN

1. Indicate North point and abutting roads.
2. Show locations of all structures and driveway, indicate if new or existing.
3. Show all dimensions of proposed structures and other development, expressed in feet.
4. Show off street parking and loading areas with dimensions. Contact Clerk for specific rules.
5. Show location of well and septic including tank and drain field, if applicable.
6. There may be designated setbacks that vary from one zone district to another. The property owner is are responsible and liable for exact measurements from all lot lines and road right-of -way lines. Check with the Clerk for zoning setbacks in the district that you are improving.
7. Designated flood areas require a flood plain development permit which includes additional restrictions.
8. Application and drawings must be completed in its entirety and returned with the filing fee before it will be processed and approved.

IOWA ONE CALL
1-800-292-8989
www.iowaonecall.com
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