

Moville City Council  
November 15, 2017

Mayor James Fisher called the meeting to order at around 6:00 p.m. Roll Call: Jake Thomas, Nate Bauer, Tom Conolly, Bruce Schmidt and Kirk Lubbers are present. Bauer motioned to approve the agenda, seconded by Schmidt. Ayes, motion carries. The council reviewed the minutes of the last meeting and Schmidt motioned to approve them; Lubbers seconded. Ayes, motion carries. The council reviewed the claims list and Thomas motioned to approve it, seconded by Conolly. The council reviewed the October Treasurer's report. Bauer motioned to approve it, seconded by Thomas. Ayes, all motions approved and accepted.

There were no fence or building permits for the council to review. Guests include Police Chief Jereme Muller and Paul Malm. Police Chief Jereme Muller let the council know he would have three part time officers hired soon.

Mayor Fisher gave an update on the property at 102 S. 4<sup>th</sup> Street. The Woodbury Central School Board met recently and officially gave the City the easement for the driveway that will be the entry to this property.

Attorney Metcalf gave the second reading on the new Zoning Ordinance. Thomas motioned to approve the second reading, seconded by Conolly. Ayes, motion carries. Thomas motioned to waive the third reading and approve the second reading as the final reading, seconded by Conolly. Ayes, motion carries.

Clerk Peterson presented for review, the FY17 Annual Financial Report due annually to the State of Iowa Department of Management. Bauer motioned to approve submittal of this report, seconded by Thomas. Ayes, motion carries. Clerk Peterson presented for review, the FY17 Annual Urban Renewal Report due annually to the State. Thomas motioned to approve submittal of this report, seconded by Conolly. Ayes, motion carries.

The council discussed the creation of a new Capital Improvement Plan as ours expires soon. Council agreed to talk about this expense at budget time.

Council reviewed the 3 year proposal from Hunzelman, Putzier & Co. to do our required "Agreed Upon Procedures". Hunzelman estimates the costs for 2017, 2018 and 2019 to be \$3900, \$4000, and \$4100 respectively. Bauer motioned to approve this proposal, seconded by Conolly. Ayes, motion carries.

The council reviewed information on software that would allow city utility bills to be sent out by email as well as postcard. The council requested information on accepting credit card payments as well and would like to go forward with these two options at the same time. Clerk Peterson will research and present back to council.

The council discussed creating Urban Renewal areas on Frontage Road, Main Street, and 102 S. 4<sup>th</sup> Street. Attorney Metcalf educated the group on Urban Renewal and TIF advantages in these areas and how it would work together with current LMI obligations. No action taken at this time.

The council discussed the issue of vacant buildings along Main Street. No action taken at this time.

City Attorney Glenn Metcalf called attention to the need to discuss a legal matter where possible litigation is imminent and disclosure would likely disadvantage the position of the City. He advised this was a matter suitable for consideration in closed session and requested the council consider moving to closed session. Around 7:10 pm Thomas moved for the council to meet in closed session. Lubbers seconded the motion that the council hold a closed session pursuant to Iowa Code §21.5(1)(c). Roll call vote was taken. Ayes, Thomas, Lubbers, Schmidt, Bauer, Conolly. Mayor Fisher declared that the affirmative vote was unanimous and therefore motion carries. During closed session Attorney Metcalf was given direction on how the council would like to proceed regarding this issue. At around 7:28 pm Lubbers motioned to close closed session, seconded by Schmidt. Ayes, motion carries.

With no further business, Thomas motioned to adjourn around 7:20 pm and Bauer seconded. All ayes, motion approved- meeting closed.

Jodi Peterson  
City Clerk

James Fisher  
Mayor